

- Primary (ages 3-6) Academic Year Course
- Primary (ages 3-6) 3-Summer Course



MONTESSORI
INSTITUTE OF ATLANTA
Est. 1968

AMI PRIMARY TRAINING APPLICATION

MONTESSORI INSTITUTE OF ATLANTA
2145 Collins Hill Rd. Lawrenceville, GA 30043 404.325.7264
info@montessori-mia.org www.montessori-mia.org

SECTION A: PERSONAL DATA

Last Name	First Name	M.I.	Home Phone	Cell Phone
Street	City	State	Country	Zip/Postal Code
Birthplace	Birthdate	Citizenship	Occupation	
OPTIONAL: Name of Spouse (if married)			OPTIONAL: Ages of Children (if any)	

SECTION B: SUPPORTING DATA

1. Education: College/University: Please begin with the most recent.

Name	Location	Entered		Last		Degree Granted	Date Awarded
		Month	Year	Month	Year		

It is the applicant's responsibility to contact each college/university to have original transcripts sent directly to: Montessori Institute of Atlanta, 2145 Collins Hill Rd., Lawrenceville, GA 30043

1a. Montessori Training: Please list in chronological order. Do not include workshops.

Name	Location	Diploma/Certificate Number	Degree Granted	Date Awarded

2. Work Experience: Please submit a **current resume** that details your work experiences and responsibilities beginning with the most recent.

3. References: List THREE (two of which must be professional and one of which may be personal). Send blank recommendation forms to your references. Please direct those providing the recommendations to send them directly to MIA in a timely manner via email or mail to the address listed on this application.

Name	Address	Position

4. Personal Essay: Write an autobiographical essay, 2 - 3 pages in length. Include details about experiences that have led you to this decision to take Montessori teacher training.

5. Please give short answers (approximately a paragraph for each) **to the following questions, in addition to your Personal Essay:**

1. What special qualifications do you think you bring to this work? Please discuss any personal or professional experience you have with children.
2. How do you intend to use your training?
3. What informed your decision to apply to Montessori Institute of Atlanta?

SECTION C: APPLICATION CHECKLIST

If submitting hard copies, please forward application, resume, essay, and answers to questions to:
Montessori Institute Atlanta / 2145 Collins Hill Rd. / Lawrenceville, GA 30043

- Application:** (Sections A & B, including Personal Essay and Answers to Questions)
- Application fee:** All application fees are Non-refundable.
If postmarked or paid before May 1st \$150. (After May 1st \$200.)
- Recommendations:** Whether submitting online or mailing hard copies, fill out your part of the recommendation forms, and forward them to your three references with directions to complete them and write letters of recommendation in a timely manner. These need to be sent directly to Montessori Institute of Atlanta. It is helpful if you provide pre-addressed, stamped envelopes to expedite the process. Recommendations may be sent to MIA via email from the person providing the reference.
- Transcripts:** One original transcript from each college or graduate school attended.
- Additional information for applicants with transcripts from countries other than the USA and for international (and non-US resident) applicants:*
 - Foreign transcripts must be translated and evaluated.** Official transcripts must be translated into English and certified as equivalent to a United States bachelor's degree. Both the original language transcript and the translated transcript must be submitted. Certification of the applicant's documentation can be obtained from (WES) World Education Service, P.O. Box 745, Old Chelsea Station, New York, NY 10113 (212-966-6311) or www.wes.org.
 - TOEFL** (Test of English as a Foreign Language) scores (non-native speakers of English only)
 - In order to meet these additional requirements, such applicants are advised to begin the application process with adequate lead time prior to the opening date of the course.*

After application documentation has been received, you will be contacted by phone to schedule a personal interview either over the phone or via Zoom with a representative of the training center. A decision regarding acceptance will be made after the interview.

After acceptance, you will be asked to forward two (2) recent passport-sized photographs to the Montessori Institute of Atlanta office in Lawrenceville, along with your tuition deposit and signed student contract. You will also receive a health form and an emergency contact form that will need to be on file with us before the course begins.

SECTION D: SIGNATURE

I hereby certify that all information supplied by me is true and correct to the best of my knowledge.
I understand that falsification of information on this application is grounds for non-admission or immediate dismissal from the program.

Signature

Date

NON-DISCRIMINATION CLAUSE

Montessori Institute of Atlanta seeks diversity of enrollment in all of our training programs. MIA admits students of any race, religion, national origin, ancestry, age, gender, sexual preference, handicap, or veteran status, to all rights, privileges, programs and activities, and does not discriminate in the administration of its educational or admissions policies and programs.